

RULES AND REGULATIONS FOR JOHNSON COUNTY OLD SETTLERS ART/CRAFT FESTIVAL

1. THE APPLICATION MUST BE FILLED OUT COMPLETELY OR IT WILL NOT BE CONSIDERED.
2. All fees must be paid in full at the time of application. **NO REFUNDS AFTER AUGUST 1.**
3. Insurance - Each vendor shall, at their own expense, obtain and keep in force until completion of the event a commercial general liability insurance policy with liability limits equal to or greater than \$1,000,000 each occurrence. Vendor shall provide a certificate of insurance to Johnson County Old Settler's Association evidencing such coverage. Such certificate shall name Johnson County Old Settler's Association as a certificate holder.
4. **ALL BOOTHS MUST BE ANCHORED WITH ROPES AND WEIGHTS, WE SUGGEST A MINIMUM OF 30lb WEIGHTS ANCHORED ON EACH CORNER OF THE BOOTH. YOU MAY USE CEMENT BLOCKS OR SAND; THESE MUST BE TAKEN WITH YOU AT THE END OF THE EVENT. YOU MAY NOT USE STAKES TO ANCHOR YOUR BOOTH TO THE GROUND OR ASPHALT.**
5. Indemnification - Vendor shall indemnify, Save and Hold Harmless Johnson County Old Settler's Association and it's agents and volunteers from and against all liability, loss, damages, claims, costs and expenses (including reasonable attorney's fees) arising out of injury to person (including death) or damage to property or any other injury, claim, damage, loss, cost or expense arising from the event performed by vendor including, but not limited to any negligence, act or omission of vendor.
6. The hours of the craft event shall be Noon to 10:00pm on Thursday; 10:00 am to 10:00 pm on Friday and from 10:00am to 10:00 pm on Saturday. ALL BOOTHS MUST REMAIN UP & MANNED during the hours of the event unless otherwise authorized by the committee.
7. NO VEHICLES, except emergency vehicles, will be allowed in the craft area between the hours of 10am and 10pm on Thursday and Friday. **On Saturday the day of the parade no vehicles will be allowed inside the event area after 8AM. This includes entrance to the parking lot between Water and Chestnut Streets.**
8. Booth operators may set up any time **AFTER 9 pm on Wednesday, please do not come prior to this hour as booth spaces will not be available! All crafters must be set up and ready by noon on Thursday morning.** You may pull up to your booth space to unload, please unload your vehicle then move and come back to set up. This will eliminate traffic problems. **LOAD OUT - NO VEHICLES WILL BE ALLOWED IN THE AREA UNTIL AFTER 10:00 PM. ANYONE WISHING TO LEAVE EARLY MUST CARRY OUT. ALL ITEMS IN THE BOOTH MUST BE PACKED UP AND READY TO MOVE OUT BEFORE BRINGING YOUR VEHICLE INTO THE CRAFT AREA, BOOTH OPERATORS MUST CHECK OUT AT THE CRAFT EVENT TENT, ALL TRASH, BOXES, CEMENT BLOCKS MUST BE REMOVED, THERE ARE DUMPSTERS AVAILABLE NEAR THE CRAFT AREA. ALL BOOTHS MUST BE REMOVED BY MIDNIGHT. THIS IS TO PROVIDE SAFETY TO ALL**
9. **AT LEAST 90% OF ALL CRAFT ITEMS MUST BE HANDMADE BY CRAFT VENDOR AND LISTED ON THE APPLICATION. NO COMMERCIAL, WHOLESALE, IMPORTED OR RESALE ITEMS ARE ALLOWED, THOSE ITEMS MUST BE SOLD IN THE COMMERCIAL AREA. IF A COMMITTEE PERSON FINDS THESE ITEMS IN YOUR BOOTH YOU WILL BE ASKED TO REMOVE THEM, IF A VENDOR REFUSES TO CORRECT THE PROBLEM THEY WILL BE REMOVED FROM THE ARTS AND CRAFTS FESTIVAL.**
IN ORDER TO PROVIDE A SAFE ENVIRONMENT FOR THE JOHNSON COUNTY OLD SETTLER'S FESTIVAL, THE JOHNSON COUNTY OLD SETTLER'S ASSOCIATION AND THE CITY OF OLATHE BY ORDINANCE PROHIBIT THE SELLING, MANUFACTURING, PURCHASING, POSSESSING OR CARRYING OF WEAPONS AND KNIVES TO INCLUDE (BUT NOT LIMITED TO) METAL KNUCKLES, THROWING STARS, MARTIAL ARTS FIGHTING STICKS AND WEAPONS, SWITCHBLADE AND SPRING LOADED KNIVES, BUTTERFLY KNIVES, DAGGERS, STILETTOS, AIR GUNS, OR ANY OTHER DANGEROUS OR DEADLY WEAPON OR INSTRUMENT OF LIKE CHARACTER INCLUDING REPLICA WEAPONS OF ANY KIND. ALSO PROHIBITED ARE ANY ITEMS OR WEAPONS THAT FIRE OR PROPEL PROJECTILES OF ANY KIND TO INCLUDE SLING SHOTS, POTATO GUNS, MARSHMALLOW GUNS, RUBBER BAND GUNS, SILLY STRING CONTAINERS, BOWS AND ARROWS OR ANY SIMILAR RELATED ITEMS. THIS IS NOT AN EXHAUSTIVE LIST, BUT RATHER A REPRESENTATION OF THE KINDS OF WEAPONS AND ITEMS THAT ARE NOT ALLOWED WITHIN THE PERMIT AREA.
10. Craft booths are sold by 10x10 spaces, electricity is included and provided by the Johnson County Old Settler's Association. **The Association does not provide tents, tables, chairs, electrical cords, lighting, etc.** All electrical codes must be met by booth operator, booth operator will be held legally and financially responsible for electrical misuse. The Association shall have the right to disconnect any booth that continues to blow circuit breakers owned by Johnson County Old Settler's Association. No booth shall be allowed to make "tap ins" into light poles or buildings. The Johnson County Old Settler's Association reserves the right to shut down the generators commencing at 11:00pm each night or by order of the Fire Marshall in the event of inclement weather or other causes deemed necessary for the safety of all.
11. All walkways in front of, at the sides and behind the booth MUST remain open at all times and free of debris. Please use dumpsters to dispose of trash. Storage of materials must be contained inside the booth. No signs shall be put in the aisles or walkways, No fans shall be outside the booth and accessible to the general public. All booth displays must be in good taste and in general good conditions.
12. Only the approved beverages for the current year may be sold during the event, please check with the Johnson County Old Settlers Association to find out that information.
13. **NO ANIMALS WILL BE ALLOWED IN THE EVENT AREA DUE TO LIABILITY ISSUES.**

ELECTRICAL REQUIREMENTS;

110 volt circuits will produce 1500 watts. This is a 15 amp circuit. To determine how many circuits you need total your wattage and then divide by 1500. This will tell you how many circuits you will require to operate your electrical equipment.

All 110 volt cords must be at least 12-2 with ground, good ends and insulation or you will not be allowed to plug into the electrical panels. You will need 100' or more of cord. There will be no exception to the requirements, over current protection breakers for 240 volts will not exceed wire size ampere rating.

THESE RULES AND REGULATIONS ARE IN PLACE TO PROVIDE SAFETY AND CONFORMITY FOR ALL. PLEASE SHARE THESE RULES AND REGULATIONS WITH YOUR CO-WORKERS. THE PERSON WHO IS THE CONTACT PERSON FOR YOUR BOOTH ON THE APPLICATION IS THE INDIVIDUAL WHO WILL BE HELD RESPONSIBLE FOR ANY VIOLATIONS OF THESE RULES/REGULATIONS.

VIOLATORS OF THESE RULES AND REGULATIONS WILL BE IN DEFAULT OF THE APPLICATION AGREEMENT. RESULTS MAY BE IMMEDIATE EXPULSION AND/OR RESULT IN DENIAL OF FUTURE PARTICIPATION IN THE JOHNSON COUNTY OLD SETTLER'S FESTIVAL.

**JOHNSON COUNTY OLD SETTLERS ASSOCIATION, INC.
ART/CRAFT FESTIVAL
SEPTEMBER 8, 9, 10, 2016**

NAME _____ PHONE _____

ADDRESS _____ E-MAIL _____

CITY _____ STATE _____ ZIP CODE _____

10' x 10' Space \$150.00 each _____ Insurance: \$75.00 Total enclosed _____

DEADLINE: AUGUST 20, 2016

Electricity is provided, total amp is 15.

Proof of \$1,000,000 General Liability Insurance is required and must name Johnson County Old Settlers Association as a certificate holder. You may purchase insurance through our carrier for \$75.00. If payment and/or proof of insurance are not included entry form is void. All Federal, State and Local laws governing retail sales tax must be followed, tax packets will be provided at the event.

Please list ALL items being sold: **ALL VENDORS MUST PROVIDE PHOTOS OF THE FOLLOWING: PRODUCT IN 3 STAGES OF BEING MADE BY THE VENDOR, BEGINNING, MIDDLE AND THE FINISHED PRODUCT. PHOTO OF THE DISPLAY WITH PRODUCT LISTED BELOW.**

To reserve a prior booth space, applications **MUST BE** received before **APRIL 1**. **AFTER APRIL 1 ALL** booth spaces will be assigned by the committee on a first come first served basis.

I CERTIFY THAT I HAVE READ AND AGREE TO ABIDE BY ALL RULES AND REGULATIONS SET FORTH IN THIS AND THE ATTACHED DOCUMENTS BY THE JOHNSON COUNTY OLD SETTLERS ASSOCIATION, INC.

X _____
Signature of Booth Vendor Date

Hours of operation are: Noon to 10pm on Thursday, 10am to 10pm on Friday and 10am to 10pm on Saturday.

PLEASE MAKE CHECKS PAYABLE TO: JOHNSON COUNTY OLD SETTLERS ASSOCIATION

MAIL APPLICATION AND CHECK TO;
Johnson County Old Settlers Association
1004 Kenwood
Olathe, Kansas 66062

No refunds after August 1, 2016. After August 1 fees must be paid with CASH or MONEY ORDER. The application will not be assigned or transferred to another without permission from the Art/Craft Committee. We reserve the right to refuse entry and/or to ask anyone to leave.

Questions may be directed to Pam Hall at 816-835-2391 or E-Mail at swbtbob@swbell.net.

FOR OFFICE USE: Date Received _____	Check # _____	Amount _____
Accepted _____	Refused _____	Booth Number(s) _____
Confirmation Sent (date) _____		